

**ST MARY RIVERHEAD WITH DUNTON GREEN
MINUTES**

**Meeting of the Parochial Church Council
Tuesday 26 November 2019
7.30pm in the Church Hall**

PRESENT:

Alison Bull (Churchwarden) in the chair

Rachel Wigley (Churchwarden), Stuart Wigley (Hon Treasurer), Ronnie Todd (Hon Secretary)

Susan Allender, Anne Blakeley, Simon Bull, Daphne Harrison (LLM), Margaret Nicholas, Charlotte Rakhit, Barry Sharp, Bennet Smith, Sarah Stott, Ali Wakefield

1 Passage of Scripture and Prayers

The meeting began with prayer.

2 Apologies

Andrew Swidzinski; Sarah Way

3. Finance

The Treasurer reported on the suggested contribution into the Common Fund and the calculation of the Indicative Offer (previously referred to as the Parish Share) for 2020. The Indicative Offer calculation is based on three parts:

10% of the average two year rolling Adjusted Income (which is unrestricted income less DBF fees and 2% of unrestricted legacies)

Ministry costs which is based upon one full time vicar

Benefice cost which is based upon a single benefice for St Mary's

The Common Fund aims to contribute towards the Diocese costs of:

Cost of Diocesan parish support

Cost of ministry provision

Wider Diocesan mission

The 2019 contribution from St Mary's was £48,878. The calculated Diocese Indicative Offer for 2020 is £59,256, and as a result this calculation is significantly greater than the 2019 figure; the Diocese have therefore revised the calculation in such instances and have proposed a figure of £40,338

Stuart has set up a sequestration account which includes the costs incurred of having no vicar and payment to retired vicars.

We are still paying for a Vicar in the 2020 proposed Indicative Offer. We are currently able to afford this year's amount but Stuart will review the situation in March. If we have any changes in our circumstances then Stuart will speak to the Diocese.

It was proposed that for the 2020 Indicative Offer we should pay a figure greater than the £40,338 proposed by the Diocese and keep the payment at the same level as 2019, at £48,878, subject to the sequestration account and review in March 2020.

Proposed: Charlotte Rakhit
Seconded: Alison Bull
PCC all agreed

It was asked whether we should charge for heating at weddings and funerals during the months October to March.

A proposal was put forward to ask for a voluntary contribution which would be included in the schedule of fees and advertised on our website. They will not be given a choice on whether they require heating or not. A discretionary donation of £40 will be suggested.

Proposed: Bennet Smith
Seconded: Barry Sharp
PCC all agreed

Stuart will Liaise with Robert McLintock.

4. Church Fabric

A Fabric Committee report had been circulated to the PCC in advance of the meeting.

The automatic clock winder needs a faculty. It was reported that Diane Williams and Robert McLintock are dealing with the application.

It was reported that the Architect as proposed at the last meeting has been ill. We will review the situation in January.

5 Safeguarding

Our Safeguarding Officer, Susan Allender, had sent a report in advance of the meeting which had been taken as read by the PCC.

Training for Sunday Club Leaders - Hattie Williams has completed C0 and C1 training and will attend the C2 training at a future date.

Ali Wakefield and Sarah Way will also be required to attend the C2 training.

Susan and the Churchwardens have attended the C2 training and found it useful. Susan will look into further training as safeguarding is the responsibility of us all and should be openly promoted.

6. Events

7/8 December - Christmas Tree Festival - arrangements all under way

18 January - A suggested date for the New Year's Party - Ali Wakefield will publicise it to the Sunday Club parents.

Margaret Nicholas will check whether the hall is free.

2020 Estonian Visit - In connection with our Estonian link, Barry Sharp reported that a visit from newly qualified clergy from Estonia is being planned for the end of Feb/early March. He has spoken

to Michael Gentry, our Area Dean. Host families will be required for 3-4 days. It will be advertised in the church pew sheet.

7 Outreach and Mission

A meeting is being held on 20 January between the Bessels Green Pastor, Judy Collins, Phil & Kathy James, Daphne Harrison and the Churchwardens to discuss how we may work together.

Daphne reported that she had spoken to Sofien regarding taking on the IT publicity for the church but it is not his forte. Bennet will draw up a list of things we would require from a prospective volunteer for the job.

Judy Collins will speak to the Dunton Green Parish Council, out of courtesy, regarding our joint carol singing with Faithworks at Rye Lane.

8 Three Parish Review/Interregnum

Alison Bull has spoken to the Archdeacon regarding what happens next. The Archdeacon is keen for us to be ready with our Parish Profile by 11/12 December in time for the pre-vacancy meeting to be attended by all three parishes.

Selecting representatives: Two from each Parish for their individual vacancies
Team Rector position: Two reps from Kippington plus one each from the other two churches

Bennet Smith went through the Parish Profile as put together by the Churchwardens and various members of the Standing Committee. It was projected onto the wall for everyone to see.

Various comments were put forward and Bennet will make the suggested amendments. The profile will be emailed to PCC members for any further comments, which should be made by the end of the week so that the profile is ready for the meeting on 11/12 December.

A huge thank you was given to Bennet for all his hard work in putting the profile together so professionally.

9 Deanery Synod Briefing

There has been no Deanery Synod meeting since our last PCC meeting.

10. Church Services

All services are printed on the Church Christmas Card

11 Sunday Club/Teenagers

Ali Wakefield reported that we are in a position of what to do next with regard to Sunday Club teenagers. Malabar is not feasible at the moment.

We have the prospect of a joint venture with the three parishes.

The older children could be asked when they come into church on the second and fourth Sundays whether they would like to be involved in any of the tasks during the service, i.e. giving out hymn books or taking the collection.

Work in progress.

12 Approval of Minutes dated 9 July 2019

The Minutes were amended at Point 8, Safeguarding, to amend "...attend the **S1** Safeguarding session." to "...attend the **C2** Safeguarding session." The Minutes were then agreed and signed as a true copy by Alison Bull.

13 Matters Arising

There were no matters arising.

15. Date of Next Meeting

Standing Committee - 14 January 2020
PCC - 28 January 2020